

# FMEC Residency Coordinators Discussion

September 21, 2023

### Agenda

Please put your name, title, program, and state (if not obvious from the program) in the chat to introduce yourself!

- Thank you!
- Updates from the Family Medicine Education Consortium (FMEC)
- Presentation about Association of Family Medicine Administration (AFMA)
- Ideas for Quality Improvement Project(s)
- Next Meeting



Program Coordinators are the heart and soul of a residency, the first trusted place that many residents go to.

> You are so much more than Coordinators. You are the listening ears, the shoulders to cry on, encouragers, firefighters, and keepers of the 'spirit' of your residency programs.

### About the FMEC

- 14 States + DC
  - About 60 Medical School Departments of Family Medicine
  - About 190 Family Medicine Residency Programs
- Annual Meeting each fall
  - 300 medical student scholarships
  - Residency Fair featuring 70-90 programs
- Awards, learning collaboratives, volunteer opportunities





## FMEC Updates – Annual Meeting



#### October 13-15, 2023, at the Rhode Island Convention Center, Providence, RI

- Schedule is public
  - See <a href="https://www.fmec.net/presenter-support">https://www.fmec.net/presenter-support</a>
- 93 Residency Fair booths (a new record)
- 30 exhibitors
- 300 medical students
- ~550 faculty, residents, others
- WaterFire!



#### 2024 Annual Meeting

#### SAVE THE DATE!

FMEC 2024 Annual Meeting September 19-21, 2024 Philadelphia Marriott Philadelphia, PA



## FMEC Updates – Miscellaneous

- Addition of resident and student to the FMEC Board of Trustees
  - See application form
- Call for committee members and volunteers
  - Diversity, Equity and Inclusion
  - Leadership/Mentorship
  - Medical Student Education
  - Junior Faculty
  - Journal Editorial Board
- New learning collaborative on hereditary breast cancer and narrative medicine (ABFM credit, CME credit, financial incentive)
- Orientation for incoming residents Posted on home page <u>www.fmec.net</u>; links to YouTube: <u>https://www.youtube.com/watch?v=SbYF8e2o2zE</u>

#### **About AFMA**



#### ASSOCIATION OF FAMILY MEDICINE ADMINISTRATION

Behind every **GOOD** resident, there is a **GREAT** coordinator!

## **Next Steps**

- Coordinator's Networking Meeting
  - Saturday, October 14, 2023, 12pm-2pm
  - Providence Room, 4<sup>th</sup> Floor, Rhode Island Convention Center
- Survey watch email in late October/early November
- Planning for FMEC application to ABFM
  - Planning grant (\$5,000) for QI project
  - Need your ideas for a coordinator/administrator project!
- Expanding content for 2024 Annual Meeting
  - Call for submissions opens December 2023; encourage coordinator submissions
- Next meeting November?

## What can Coordinators do?

- Make sure faculty and residents know about opportunities and deadlines
  - Call for submissions (December 2023 for 2024 Annual Meeting)
  - Award nominations and deadlines (Closed for 2023)
  - Registration deadlines
- Make sure you and your team are getting our communications
  - If a Partner, work with Lisa or Shayla to update our records
  - If not, encourage individuals to join
  - Pass on our emails and social media to faculty and residents who may be interested
- Help your program come to the Residency Fair
- Present about your program at a Family Medicine Residency Showcase
- Send us announcements, accomplishments, job and fellowship listings\* to promote (\*job listings are Silver Partners and higher)

## How can residents and faculty get involved?

#### Be an FMEC leader

- Executive Committee, Board
- Initiative leaders
  - Always seeking ideas from your faculty!
- Committee chairs

#### Be a volunteer

- Host Committee, Planning Committee
- Initiative advisory group members
- Committee members
- Juries, judges
- Chapter/national organization liaisons
- Regional leaders

#### Participate in the FMEC

- Donate to our scholarship fund
- Submit for and win an award
- Present at the Annual Meeting or on a webinar
- Come to the Annual Meeting
- Write or edit for our upcoming journal
- Join the FMEC as an individual member
  - Resident dues: \$30
  - All other dues: \$75

### **FMEC Staff**

See <a href="https://www.fmec.net/fmec-staff">https://www.fmec.net/fmec-staff</a>

#### Scott G. Allen, MS, CEO (since 2021)

- General FMEC strategy, initiatives, committees and volunteering, the Partner program

Lisa Schwieterman, CPS, Senior Administrative Assistant (since 2000)

- General admin, finances, Annual Meeting programming, Annual Meeting registration and hotel

#### Jennifer Stamper, Project Coordinator (since 2008)

- Student scholarships, graphics/marketing, newsletters, job postings

Shayla Rammel, Project Coordinator (since 2013)

- Exhibits, sponsorships, Residency Fair, marketing and social media

#### Questions about the FMEC?



## FAMILY MEDICINE EDUCATION CONSORTIUM, INC.

#### Join us in October



FMEC 2023 Annual Meeting October 13-15, 2023 Rhode Island Convention Center, Providence, RI https://www.fmec.net/2023-annual-meeting